CHEBSEY1.TIF

Chebsey Parish Council

Minutes of the meeting of Chebsey Parish Council

held on

**Monday 9th January 2023 7pm**

**In Chebsey Parish Hall**

**Cllr’s Present: Cllr M Ainsworth-Hickman (Chair) Cllr R Hopley (Vice Chair) Cllr B Jones Cllr D Foster-Birks Cllr B Samra Cllr S Edge (arrived 7.05pm)**

**In Attendance: S. Stokes (Clerk) Members of the public 3**

|  |  |
| --- | --- |
| **23/001** | **Welcome and Public Participation. (Please refer to the Chebsey Parish Council Public Participation Policy which can be found on** [**www.chebseyparishcouncil.org.uk**](http://www.chebseyparishcouncil.org.uk) **)**  The Chair welcomed everyone to the first meeting of 2023.  A member of the public asked if there was any progress on traffic calming at the Station Road Junction. The Chair advised that the Parish Council have put in a bid for funding from the Highways HS2 fund which includes the area in question.  The black and white sign at the Norton Bridge roundabout was destroyed about two months ago and is in need of replacement. The clerk will report it. **Action clerk**  The member of the public also asked if there was any news on getting the bus service reinstated. Cllr Foster-Birks advised that the questionnaire about the bus, prepared by FONB is due to be distributed this weekend. If a need is identified further action will be taken. The civic amenities visits have been agreed and the dates will be put on the notice boards, website and Face book page.  Mr Ward from Rose Tree Farm introduced himself. Mr Ward gave the Councillors an overview of his planning application **22/36456/FUL** and asked the Cllr’s to take the details into consideration when discussing the application. |
| **23/002** | **Apologies.**  **Cllr J Pert Cllr P Jones Cllr J Lawson** |
| **23/003** | **Declarations of interest, to consider written requests from Cllr’s for the Council to grant a dispensation (S33 of the Localism Act 2011.)**  Cllr S Edge declared an interest in Meecebrook (Included in item 23/012) |
| **23/004** | **Minutes and Matters arising from the Parish Council Meetings held on 5th December 2022**  Item 22/184 The annual recreation area report has been received and will be discussed at item 23/007.  Update on Warm Spaces, the funding has been received and is being allocated to the relevant venues.  The Christmas Afternoon Tea was a huge success. The Chair said a huge thank you to the volunteers who helped on the day .Profit from the event will be going to the Bee Project.  The minutes of the meeting held on 5th December 2022 were agreed as a true record of the meeting by everyone present. |
| **23/005** | **Finance and Budget.** To approve January expenditure.  **NatWest Current Account at 23rd December 2022 £7464.44**  (Payment recd from FONB for Norton Bridge defibrillator battery £85.00  Payments from Christmas afternoon tea totalling £263.88.)  (Cheque 969 reimbursement S E Stokes £45 for Creative copy n colour  2nd Meecebrook Flyer.  Cheque 970 reimbursement S E Stokes £25.00 for Hall hire for  Christmas afternoon tea )  **Payments to approve for January 2023**  Clerks salary for January plus arrears from April 22 cheque 971 **£549.96**  HMRC PAYE Q3 cheque 972 **£112.80**  SPCA Social media training Oct 22 cheque 973 **£36.00**  The Play Inspection Company NB recreation area annual inspection  cheque 974 **£90.00**  Awaiting invoice for website £150 + domain £9.99 **£169.99**  **Account Balance £6505.69**  **All payments approved by everyone present.**  Approval required for Clerk’s training course 13/2/23 (Elections training) **£30.00 Approved by all present.**  **Budget review.**  A quarter year budget update, to 31st December, along with bank reconciliation, will be undertaken in January and published in the February meeting.  Bob Jones |
| **23/006** | **Technical & Infrastructure Parish Policies.**  New Website ready to go live. Cllr B Samra now has editing access. The Accessibility and Privacy Notices need to be set and agreed. Payment of £150 plus domain cost £9.99 will be due when site goes live. **Payment approved everyone agreed to use the Gold Package for the website.** The clerk will look at the accessibility and privacy notices and liaise with SCC to get the new website live. **Action clerk** |
| **23/007** | **Leisure facilities, Recreation Area & Open Spaces.**  Tenders for grass cutting at Norton Bridge Recreation Area were discussed and the clerk will arrange to send out the tender letters. **Action clerk**  The Annual Inspection Report for Norton Bridge Recreation Area was discussed. The majority of referrals on the report are classed as low risk. FONB will help to prioritise the risks and remove any broken items. A community day to do a general tidy of the area will be arranged .**Action FONB**  The clerk will check with Dawkes for any warranty on the equipment. **Action clerk**  The notice board at Norton Bridge needs some attention. A new backing and fastenings will be sourced. **Action clerk** |
| **23/008** | **Events & Social Funding.**  The unveiling of the commemorative bench was discussed and a date of the 4th February was decided. The clerk will contact Mr Davis and Mr Green to invite them. **Action clerk**  Cllr D Foster-Birks will be contacting the Community Champion from Morrison’s regarding help for food bank items. **Action Cllr Foster-Birks**  The Chair said a huge thank you to Simon Hudson from Shallowford House for his continued help with the warm spaces drop in.  **Known Events**  Monday 23rd January – HS2 Meeting  Wednesday 25th January – Stone Area Parish Liaison Meeting  Saturday 4th March – Civic Amenity Visit  Monday 13th March – HS2 Meeting  Saturday 20th May – Civic Amenity Visit  Saturday 17th June – Civic Amenity Visit  Monday 12th July – HS2 Meeting  Monday 11th September – HS2 Meeting  Saturday 23rd September – Civic Amenity Visit  Saturday 28th October –Civic Amenity Visit  Saturday 25th November – Civic Amenity visit  Civic Amenities visit site agreement form completed. Cllr D Foster-.Birks agreed to be the Parish Council representative for the visits. The clerk will return the form to Stafford Borough Council. **Action clerk** |
| **23/009** | **Highway and Footpath Matters.**  The clerk was asked to chase up the requests for a speed camera visit and speeding data for Norton Bridge. **Action clerk** |
| **23/010** | **Large Infrastructure, Housing & Rail (**To include HS2**.** Any updates and funding).  There is little to comment upon from December due to the holiday period. In early December however HS2 notified its intention to undertake soil and ground sampling around the Fillybrooks area with a series of overnight road closures on the A34 between the Walton roundabout and the Wayfarers public house. Further updates will follow. Bob Jones |
| **23/011** | **Correspondence.**  Email from Sovereign re park equipment. |
| **23/012** | **Planning Updates.**  **Application 22/36456/FUL** Rose Tree Farm Stone Road. Proposed development change of use to land associated with Rose Tree Cottage to form an addition to the existing residential curtilage including erection of detached garage. Comments by 27th January. The application was discussed; there are no objections from the Councillors. The clerk will notify the Case Officer**. Action clerk**  **Application 22/36936/PTEL Stone Road Norton Bridge Monopole Installation** Comments by 27th January. The application was discussed; there are no objections from the Councillors. The clerk will notify the Case Officer. **Action clerk**  **Application 22/35665/LDCPP Old Mill Farmhouse** Documents from Freedom Of Information request are now available on the SBC planning portal. The Councillors wish to confirm that all the relevant information is now available. The clerk will contact the planning department. The Councillors would like to know on what grounds the decision was made.The clerk will write to the planning dept. **Action Clerk.**  **Cllr S Edge left the meeting.**  **Meecebrook**  A number of submissions have been made to the SBC survey response request from individuals, developers and local Parish Councils. It appears that SBC is facing significant criticism from many parties about its plans for both Meecebrook and its local plan in general. CPC will now await the survey feedback in due course. Bob |
| **23/013** | **Items for next Parish Council Meeting.**  Election news, Tenders, Norton Bridge Recreation Area and Budget |
| **23/014** | **Date of next meeting.** The next meeting will be held on 6th February 2023 7pm Chebsey Parish Hall. The clerk will confirm the hall hire. **Action clerk**  With no further business the Chair thanked everyone for their attendance and closed the meeting at 20.27. |

*S*ue Stokes Clerk to Chebsey Parish Council 11th January 2023

Signed............................................................................... Chair ..................................................Date