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Chebsey Parish Council

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Minutes of Chebsey Parish Council Meeting held on

**Monday 3rd July 2023**

**In Chebsey Parish Hall**

**Cllr’s Present: Cllr M Ainsworth-Hickman (Chair) Cllr R Hopley (Vice Chair) Cllr J Lawson Cllr B Samra Cllr S Edge Cllr D Foster-Birks**

**In Attendance: S Stokes (Clerk) Members of the public One**

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| **23/104** | **Welcome and Public Participation. (Please refer to the Chebsey Parish Council Public Participation Policy which can be found on** [**www.chebseyparishcouncil.co.uk**](http://www.chebseyparishcouncil.co.uk) **)**  The Chair welcomed everyone to the meeting and asked if there were any questions from the public.  A member of the public raised concerns regarding the applications for footpaths in Chebsey Parish being added to the definitive map  The public footpath applications LJ612Ga, LJ612Gb, LJ612Gc and LJ612Gd were originally consulted on in 1999 and at this time the Parish Council wrote to say that there was no evidence the footpaths had been used in recent years and it was considered that none of the footpaths would be an asset to the footpath network and there was no justification for their addition to the definitive map.  After discussion it was agreed to reply to Staffordshire County Council reiterating the original comments from 1999**. Action clerk** |
| **23/105** | **Apologies.**  Cllr B Jones (Unwell) Cllr J Pert (SBC SCC) (At another meeting.)  Cllr P Jones (SBC) (At another meeting) |
| **23/106** | **Declarations of interest, to consider written requests from Cllr’s for the Council to grant a dispensation (S33 of the Localism Act 2011.)**  Cllr S Edge (Meecebrook) Cllr M Ainsworth-Hickman (Old Mill Farmhouse) |
| **23/107** | **Minutes and Matters arising from the Parish Council Meeting held on 5th June 2023**  **23/090** Parsons Bank, P. Lees has visited the site and will keep a check on the area.  **Discuss the reply from the Enforcement** **Officer regarding Planning Application** **17/27245/FUL**. It was agreed the clerk would write to the Enforcement Office raising concerns over the inconsistency of the planning enforcement in Chebsey Parish. **Action clerk**  The clerk emailed the County Council regarding the unassigned Road at Norton Bridge Roundabouts. Awaiting a reply. Clerk will send a reminder and also write to Network Rail to see if they have any responsibility. **Action Clerk.**  **The minutes of the meeting held on 5th June 2023 were approved as a true record of the meeting by everyone present.** The Chair signed the minutes. |
| **23/108** | **Finance and Budget. (Principal B.J Deputy S.E)**  To approve July & August expenditure.  **Lloyds Account as at 2/7/23 £4907.00**  **NatWest (Statement not yet rec’d) £2453.01**  **Total £7360.01**  **Payments for Authorisation**  *SJL Landscapes for Norton Bridge Recreation Area May cuts invoice 4423 £168.00 (On line paid 22/6/2023 email approval)*  SJL Landscapes for Norton Bridge Recreation Area June Cuts invoice 4451 £168.00  On line payment to be made.  Clerks Salary July includes arrears for April-June £373.34(On line)  Reimbursement to clerk for 8 2nd class stamps £6.00 (On line)Total £379.34  Q1 PAYE payment to HMRC £20.20 cheque no 990  Clerks Salary August (due to no meeting in August) £304.54(On line)  **Balance after all payments £6451.93**  Cllr S Edge will arrange for the invoice for the Parish Hall hire from March 23 to July 23 to be sent to the clerk. **Action Cllr S Edge**  Note payment for CPRE will be made by DD on 21st July (Payment will need to be authorised.)  **All payments approved by everyone present**  FONB agreed to contribute £29.97 to the cost of the pads for the Norton Bridge Defibrillator and £280 towards the grass cutting at the recreation area. The clerk will send an invoice to FONB. **Action clerk** |
| **23/109** | **Discuss quarterly Parish Council Newsletter.**  Deferred until Cllr B Jones is available |
| **23/110** | **Technical & Infrastructure Parish Policies. (Principal B.S Deputy J.L)**  Cllr B Samra is setting up the dedicated Emails for the councillors. |
| **23/111** | **Leisure facilities, Recreation Area & Open Spaces (Principal D.F Deputy B.S)**  **Update on Bus Route**,  Cllr D Foster-Birks has replied to the email received from Staffordshire County Council regarding reinstating the bus to Norton Bridge. Staffordshire County Council has said they will discuss the route with the bus company. Cllr D Foster-Birks will write and request that a representative from Friends of Norton Bridge and the Parish Council be invited to the meeting. **Action Cllr D Foster-Birks**  **Update on Norton Bridge Recreation** **Area Inspection**  Cllr D Foster-Birks met with a representative from Dawkes and the representative from the play equipment company. They inspected the areas of concern. It was agreed they would consider the findings and update Cllr D Foster-Birks as soon as possible.  Cllr M Ainsworth-Hickman will write to the Electric company regarding the removal of the electricity pole. **Action Cllr M Ainsworth-Hickman**  **Update on St Luke’s Church Hall**  The PCC have decided to have the Hall updated with new windows, insulation and a disabled toilet. They will be making a grant application to help with the cost .It was asked if Wi-Fi installation could also be considered. It was agreed to bring this up at the next PCC meeting. The PCC are hoping to have the work done and reopen by Christmas. |
| 23/112 | **Events & Social Funding. (Principal MAH Deputy D.F)**  Saturday 29th July – Civic Amenity Visit.  Saturday 23rd September - Civic Amenity Visit  Saturday 28th October - Civic Amenity Visit  Saturday 25th November – Civic Amenity Visit  Saturday 16th December – Christmas Afternoon Tea  HS2 have decided to suspend the meetings due to the HS2 delay of 2 years recently announced. The clerk will email the HS2 representative and ask for a “Plan of Activity” for the next twelve months. **Action clerk**  A request was made at the FONB meeting for the Parish Council to install a defibrillator at the Public House in Norton Bridge. The request was discussed. It was decided that because there is already a defibrillator in Norton Bridge the cost could not be justified. |
| **23/113** | **Highway and Footpath Matters. (Principal J.L Deputy R.H)**  The clerk emailed the County Council for an update on the speed camera at Norton Bridge. |
| **23/114** | **Large Infrastructure, Housing & Rail (Principal R.H Deputy B.J) (**To include HS2**.** Any updates and funding).  The clerk will email Network Rail for an update on the removal of the ragwort**. Action clerk** |
| **23/115** | **Correspondence.**  **Email from Staffordshire County Council regarding GDPR.** Cllr B Samra will have a look at the document. **Action Cllr B Samra**  Welcome pack received from CPRE |
| **23/116** | **Planning Updates. (Principal S.E Deputy MAH)**  See 23/104 regarding the four alleged footpaths.  **Planning Application 23/37645/FUL** was discussed, the councillors have no objections to the application. The clerk will inform the Case Officer. **Action clerk** |
| **23/117** | **Items for next Parish Council Meeting.**  Discuss items for Parish Magazine.  Discuss points raised from FONB meeting. |
| **23/118** | The Chair advised the councillors that Derek Morris, a former Chebsey Parish councillor had recently died. A condolence card has been sent to Mr Morris’s widow on behalf of the Parish Council.  **The next meeting will be held on Monday 4th September 2023 in Chebsey Parish Hall.**  The Chair thanked everyone for their attendance.  The meeting closed at 20.18 |

7th July 2023 *Sue* Stokes Clerk to Chebsey Parish Council

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