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Chebsey Parish Council

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Minutes of Chebsey Parish Council held on

2nd October 2023

**In Chebsey Parish Hall**

**Cllr’s Present: Cllr M Ainsworth-Hickman (Chair) Cllr R Hopley (Vice Chair) Cllr J Lawson Cllr D Foster-Birks Cllr B Samra**

**In Attendance: S. Stokes (Clerk) Members of the public 4 (The public left after the Public Participation)**

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| **23/134** | **Welcome and Public Participation. (Please refer to the Chebsey Parish Council Public Participation Policy which can be found on** [**www.chebseyparishcouncil.co.uk**](http://www.chebseyparishcouncil.co.uk) **)**  The Chair welcomed everyone to the meeting and asked if there were any questions or concerns. A member of the public read a statement of objection with reference to Planning Application 23/37980/HOU at Peddlers Pack Park Lane. He asked the Parish Council to take the objection into consideration when making their comments to the Case Officer.  The owner of Mill Farm introduced himself to the Parish Council and gave some back ground information on the Planning Application S.18/12/467W. He asked if any of the councillors had any questions regarding the application. He explained why the application had been going on for so long.  A member of the public requested the Parish Council contact the Highways Department to ask why there had been no notification of the Worston Lane road closure. The closure had a detrimental effect on Local Business. He also asked if a request could be made for speed measuring strips at Norton Bridge. The strips measure volume and speed of traffic. The clerk will write to Highways and Cllr J Pert. **Action clerk** |
| **23/135** | **Apologies.**  None |
| **23/136** | **Declarations of interest, to consider written requests from Cllr’s for the Council to grant a dispensation (S33 of the Localism Act 2011.)**  Cllr M Ainsworth-Hickman Old Mill Farmhouse and Mill Farm Stone Road  Cllr S Edge Meecebrook |
| **23/137** | **Minutes and Matters arising from the Parish Council Meeting held on 4th September 2023.**  Clerk still to do response to the Boundary changes. Response required by 16th October.  **23/123** No reply received from Chebsey Village Trust regarding a contribution of £111.00 towards the cost of the Chebsey Defibrillator battery. The clerk will send a reminder. **Action clerk**  Nat West bank account needs to be closed; form received from the bank requires two signatures. Cllr M Ainsworth-Hickman and Cllr R Hopley signed the closure form. Cllr M Ainsworth-Hickman will take the form into Nat West**. Action Cllr M Ainsworth-Hickman.**  **23/125** Update on the dedicated emails. Cllr B Samra will help the Cllr’s with setting up and using the Gmail’s. **Action Cllr B Samra .**  **The minutes of the meeting held on 4th September 2023 were approved as a true record of the meeting. The Chair signed the minutes.** |
| **23/138** | **Finance and Budget. (Principal B.S Deputy S.E)**  **Lloyds On Line Bank Account Balance at 27th September 2023 £5918.76**  **To approve October expenditure**.  Clerks October salary £304.28 Pay Lloyds On line  HMRC PAYE Q2 £20.40 Pay Lloyds On line  **October payments approved by all present.**  Still awaiting invoice from SJL Landscaping for July, August & September.  Still awaiting election costs. The clerk will write to the Elections Office for an update. **Action clerk**  CPRE have taken two direct debit payments of £36.00.One on 21st July 2023 and one on 27th September 2023. The clerk will contact the bank and CPRE to request a refund. **Action clerk**  Discuss budget with a view to setting next year’s precept request. Details of regular payments were given to the Cllr’s; the budget will be discussed at the next meeting.  Cllr R Hopley is now a signatory on the Lloyds Online Account.  Precept payment due £3696.23. |
| **23/139** | **Review Councillor duties.**  After Cllr Bob Jones resignation his duties need to be taken on. The duties include Finance, Budget and Asset lists; also Cllr B Jones was Deputy for Large Infrastructure.  The Cllr duties were discussed. It was agreed as a temporary measure until a new Cllr joins the Parish , Cllr B Samra will take on Finance, Budget & Asset List with Cllr S Edge still as Deputy. Cllr J Lawson will take on the Principal role for Technical, Infrastructure & Parish Policies with Cllr B Samra as Deputy.  Cllr S Edge will become a signatory for the On Line Banking. The clerk will arrange to complete the Bank Mandate Form and remove Cllr B Jones**. Action clerk**  The Notice of Vacancy has been displayed on the Notice Boards Face book and the website. If there is no call for an Election by 10th October 2023, the Parish Council can advertise to fill the vacancy by Co Opting. |
| **23/140** | **Technical & Infrastructure Parish Policies. (Principal J.L Deputy B.S)**  No updates |
| **23/141** | **Leisure facilities, Recreation Area & Open Spaces (Principal D.F Deputy B.S)**  **Update on the Norton Bridge Recreation Area.**  Cllr D Foster-Birks has been in negotiations with Kompan. It has been agreed that Kompan will supply the parts required under warranty. A request will go out to the residents of Norton Bridge for help to complete the repairs. This will save an Installation charge of £1300.00. It has been confirmed this will not affect any outstanding warranty The Chair thanked Cllr D Foster-Birks for her hard work.  **Update on the bus route for Norton Bridge.**  It has been agreed there is room to turn the bus around. A meeting with the bus company and Travel specialist was due to take place on 2nd October but unfortunately had to be postponed. Cllr D Foster-Birks will be doing a time observation.  **Update on the traffic calming in Norton Bridge.**  There have been 3 marked police cars monitoring the traffic at Norton Bridge recently.  Residents at Norton Bridge have been using the “Report a speeding concern” on the Staffordshire Safer Roads Partnership website. The link to the site has been put on the Friends of Norton Bridge Face Book page. Cllr D Foster-Birks will repost and the clerk will post on the Parish Council Face Book page. Cllr B Samra will provide Cllr D Foster-Birks with details of other local groups who can also share the information to raise awareness. **Action Cllr D Foster-Birks, Cllr B Samra and clerk.**  **Update from FONB Meeting**.**2nd October 2023**  When the Parish Council met on the 4th September it was suggested that Tommy’s Trail be added to the Definitive Map. It was agreed to raise the suggestion at the FONB meeting. FONB are happy for an application to be made. It was thought a joint  Application from FONB and the Parish Council would be best. A member of FONB will contact the clerk.  CPR training was discussed. The British Heart Foundation offers a free video training course. |
| **23/142** | **Events & Social Funding. (Principal MAH Deputy D.F)**  **To approve next year’s meeting dates**  Everyone present agreed the meeting dates for 2024.  The dates will be added to the website. **Action clerk**  Saturday 28th October - Civic Amenity Visit  Saturday 25th November – Civic Amenity Visit  Saturday 16th December – Christmas Afternoon Tea |
| **23/143** | **Highway and Footpath Matters. (Principal J.L Deputy R.H)**  The clerk has received a response from David Adkins regarding footpaths LJ1612Ga, b, c, d.  The orders for the “footpaths” are not due to be progressed for some considerable time due to a significant backlog of Orders waiting to be processed. Once the Orders have been made there will be a 42 day consultation period during which any objections can be raised.  The information has been passed onto the member of public who raised concerns about the footpaths at the September meeting. |
| **23/144** | **Large Infrastructure, Housing & Rail (Principal R.H) (**To include HS2**.** Any updates and funding).No updates |
| **23/145** | **Correspondence.**  Cllr Bob Jones resignation Letter.  Notice of Vacancy from Elections Office. (See 23/139) |
| **23/146** | **Planning Updates. (Principal S.E Deputy MAH)**  **Discuss the SBC Planning Application Validation Criteria Consultation**  The clerk will reissue the consultation email and await the Councillors replies. Closing date 2nd November. **Action clerk and all Councillors to reply.**  **Discuss Planning Application 23/37980/HOU Peddlers Pack Park Lane.**  The application was discussed, it was agreed that the Parish Council would write to the Case Officer to object to the application. **Action clerk**  **Discuss Planning Application S.18/12/467 W**.  The Application was discussed; there were no objections from the Cllr’s. The clerk will advise the Case Officer. **Action clerk**  The Planning Department have not made any decisions in the Parish since the last meeting. |
| **23/147** | **Items for next Parish Council Meeting.**  Discuss the budget  Discuss the template for the Parish Council Newsletter |
| **23/148** | **Date of next meeting.**  The next meeting will be held on Monday 6th November 2023 in Chebsey Parish Hall. |
| **23/149** | **Discuss clerk’s appraisal.**  It was agreed Cllr M Ainsworth-Hickman will conduct the clerks appraisal with input from all the Cllr’s. **Action Cllr M Ainsworth-Hickman**  With no further business the Chair thanked everyone for their attendance and closed the meeting at 20.15 |

*S*ue Stokes Clerk to Chebsey Parish Council 3rd October 2023

Signature..................................................................................... (Chair).......................................Date