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Chebsey Parish Council

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Minutes of the Chebsey Parish Council meeting held on

**Monday 6th January 2025 at 7pm**

**In St Luke’s Church Hall Norton Bridge**

**Cllr’s Present:** Cllr M Ainsworth-Hickman (Chair), Cllr R Hopley (Vice Chair), Cllr B Samra,

Cllr D Matthews, Cllr D Wills, Cllr S Edge

**In Attendance:** S. Stokes (Clerk)

**Members of the public:** 3

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| **25/001** | **Welcome**  **Public Participation. (Please refer to the Chebsey Parish Council Public Participation Policy which can be found on** [**www.chebseyparishcouncil.co.uk**](http://www.chebseyparishcouncil.co.uk) **)**  The Chair welcomed everyone to the first meeting of 2025 and apologised for the slightly late start.  Two members of the public raised concerns about a few incidents that have taken place over the last month involving a resident of the Children’s Home in Chebsey. They asked if the parish council knew what the policies of the Children’s Home are. The Chair advised them that a representative from the Home had asked if they could attend a parish council meeting to let them know how the Home works. The clerk has invited the representative to the last few meetings, but they have been unable to attend. The clerk will contact the representative again to invite them to the next meeting on 3rd February 2025:**Action clerk**  Cllr Matthews has experience of working in Children’s Homes and gave an overview of what is expected from the staff and the children.  A member of the public raised concerns over the poor state of the roads in Chebsey, particularly the stretch of road from the bus shelter to the church. It was stated that there had been two separate incidents of cyclists falling off their bikes, one resulting in a broken arm. The clerk has already reported the state of the roads on several occasions, but will report them again: **Action clerk**.  The chair asked the members of the public to also report the state of the roads; because the more reports Highways receives the more chance there will be of repairs being done. |
| **25/002** | **Apologies.**  Cllr J Lawson Cllr J Pert (SBC SCC) Cllr P Jones (SBC) |
| **25/003** | **Declarations of interest, to consider written requests from Cllr’s for the Council to grant a dispensation (S33 of the Localism Act 2011.)**  Cllr S Edge Meecebrook. |
| **25/004** | **Minutes and Matters arising from the Parish Council Meeting held on 2nd December 2024.**  **24/154** The Chair asked the clerk to amend the minutes to read meetings and correspondence. Cllr S Edge asked that her reason for leaving the meeting at 8.05pm be clarified: **Action clerk**  **24/165** The clerk has yet to contact the Stone First Responders :**Action clerk**  The clerk invited the representative from the Children’s home to attend the meeting on 6th January, but did not receive a reply. .  **24/166** The clerk applied for the 25/26 precept.  **24/172** The clerk wrote to SBC regarding the Civic Amenity Visits the dates have now been agreed and are listed below.  **24/173** The clerk wrote to the Case Officer regarding Planning Application 24/39760/FUL  **24/174 T**he Sakura Cherry Tree Project was discussed and it was agreed to request 15 trees for Norton Bridge 3 for Chebsey and 3 for the Heamies. The clerk will place the order. The trees will not be delivered until November 2026: **Action clerk**  With the amendments made the minutes for the 2nd December 2024 were agreed as a true record of the meeting. |
| **25/005** | **Finance and Budget. ( Principal B.S Deputy S.E)**  **Lloyds On line Account as at 15th December 2024 £8126.86**  Profit from Christmas Afternoon Tea paid into account on 16 & 20th December totalling £851.00  (Ring fenced for defibrillator costs) **Account Balance £8977.86** (which includes £1137.35 for defibrillator costs)  **Payments for approval**  Staffordshire County Council Website & Domain fee £157.95  Clerks January salary plus arrears from April 24 £460.01  HMRC Q3 PAYE £26.20.  Play Inspection Company(Norton Bridge Recreation Area Annual Inspection) £106.80  **Balance of Account after payments £8226.90**(which includes £1137.35 for defibrillator costs)  **Everyone present approved the payments.**  Cllr B Samra reported that the budget was on track and the account is looking healthy. |
| **25/006** | **Technical & Infrastructure Parish Policies. (Principal B.S Deputy J.L)**  Cllr B Samra is in the process of updating the website with local addresses of interest.  The parish council’s policies will be reviewed at the next meeting. |
| **25/007** | **Leisure facilities, Recreation Area & Open Spaces (Principal D.F Deputy B.S)**  Tenders to be issued for grass cutting at Norton Bridge. The clerk will issue tender letters to T. Farley, G. Tec, Landscapers that care, Oak Tree Farm and SJL Landscapes and J Green Landscapers**: Action clerk**  The Annual Inspection for Norton Bridge Recreation Area was discussed It was decided the clerk will contact the Play Inspection Company to ask if someone would be available to visit the recreation area to give advice on how to manage the deterioration in the wooden equipment: **Action Clerk .**  The Railway Inn at Norton Bridge sadly closed on 4th January 2025. It was agreed that the clerk will write a thank you letter to the Landlord and Landlady thanking them for all their hard work in bringing the community together and for their fund raising: **Action clerk** |
| **25/008** | **Events & Social Funding. (Principal MAH Deputy D.F)**  Overall profit from the Christmas Afternoon Tea was £851.00 after paying for the hire of the Parish Hall £150. 136 paid afternoon teas were served. A huge thank you to the volunteers and those who provided raffle prizes.  Cllr Matthews and Cllr Wills gave an update on the SPCA AGM which they attended. They said the new CEO was very enthusiastic and he said he would be happy to attend a parish council meeting to give an overview of how the SPCA can support the Staffordshire parish councils with advice and training courses. The clerk will write to  him with the dates of the upcoming meetings : **Action clerk**  Cllr D Matthews will attend the Staffordshire Societal Resilience Summit on Monday 20th January 2025.  Cllr M Ainsworth-Hickman will attend the Stone Area Liaison Meeting on Wednesday 29th January 2025.  Cllr D Wills and the clerk will attend the Health and Wellbeing webinar on 4th February 2025.  The Chair asked the councillors to have a look at the training course list offered by the SPCA to see if they would be interested in any developmental needs.  6th January 2025 Chebsey Parish Council Meeting  3rd February 2025 Chebsey Parish Council Meeting  3rd March 2025 Chebsey Parish Council Meeting  7th April 2025 Chebsey Parish Council Meeting  12th April 2025 Civic Amenity Visit  12th May 2025 Chebsey Parish Council Meeting  24th May 2025 Civic Amenity Visit  2nd June 2025 Chebsey Parish Council Meeting  28th June 2025 Civic Amenity Visit  7th July 2025 Chebsey Parish Council Meeting  26th July 2025 Civic Amenity Visit  1st September 2025 Chebsey Parish Council Meeting  27th September 2025 Civic Amenity Visit  6th October 2025 Chebsey Parish Council Meeting  25th October 2025 Civic Amenity Visit  3rd November 2025 Chebsey Parish Council Meeting  29th November 2025 Civic Amenity Visit  1st December 2025 Chebsey Parish Council Meeting |
| **25/009** | **Highway and Footpath Matters. (Principal J.L Deputy R.H)**  Hilcote Lane is flooded, Heamies Lane is in a bad state of repair, Searchlight Lane is flooded, Scamnel Road is eroding and the drain is blocked. The clerk will report these issues again and request for the gullies to be emptied**: Action clerk**  The notice board at Norton Bridge blew down during the recent storm. Two gentlemen from Friends of Norton Bridge have agreed to strengthen the board and reposition it by St Luke’s Church Hall. Cllr M Ainsworth-Hickman will discuss the positioning with the PCC at their next meeting: **Action Cllr M Ainsworth-Hickman** |
| **25/010** | **Large Infrastructure, Housing & Rail (Principal R.H Deputy D.W)**  Nothing to report. |
| **25/011** | **Correspondence.**  Christmas cards were received from Cllr Clegg, The Mayor and Mayoress and MP Leigh Ingram |
| **25/012** | **Planning Updates. (Principal S.E Deputy MAH)**  For information only Planning Application 24/39913/LDC A proposed Lawful Development Certificate for an existing building for the use of storage and maintenance of personal agricultural machinery at High View Cottage Shallowford Lane. |
| **25/013** | **Items for next Parish Council Meeting.**  To review the parish council policies.  Set the date for the annual parish council meeting (AGM) |
| **25/014** | **Date of next meeting.**  With no further business the Chair thanked everyone for their attendance and closed the meeting at 8.06pm  The next meeting will be held on 3rd February 2025 in St Luke’s Church Hall |

*S*ue Stokes Clerk to Chebsey Parish Council 9th January 2025

Signed..............................................................................Chair...................................................Date